



## **Covid-19 Overview**

Dear Cornerstone Families:

The following represents Cornerstone's plans for re-opening in the fall. The plans, policies, and procedures were created with input from CCS administrators, board members, teachers, parents, Summit County Health Department, medical professionals, and guidance from the Governor's office, CDC, and ODE.

We recognize that individuals share vastly different views on how one ought to conduct him or herself in light of COVID. In this, we have been praying for an overwhelming spirit of Christian unity, humility, and grace among our staff and families. This is a difficult situation, and we need the Spirit of the Lord Jesus to reign in us as we navigate these waters.

As we've made these plans, we've been praying for our own hearts-- that we would love God with all our hearts, souls, minds, and strength, and that we would love our neighbor as ourselves. - Luke 10:27

## **Guiding Principles**

- 1) The vision of CCS, to educate children to transform their world for the glory of God, is best conducted with face-to-face instruction.
- 2) We want to take into consideration the health and well-being of our students, families, and staff.
- 3) Timing: Everything is subject to change. As the virus and the situation surrounding us changes, we will be able to revisit each procedure put in place. These are *temporary steps put in place to return us to normalcy*.
- 4) Our overarching goal is "Love of God and Love of Neighbor" (Luke 10:27).

## **Primary plan: In-person/Full-time**

CCS students will learn in the building, five days per week. There will be no changes to the school calendar in terms of start date, end date, or breaks.

## **Cohort Model and Student Protocol**

A cohort model will be utilized. This will entail minimizing the interactions of larger groups in order to reduce the possible spread of illness. Teachers will utilize physical distance between students in the classroom. Students desks will be set 6 feet apart. When not fully possible, "clusters" of students will be made and kept. Hallway procedures will be enforced for students to stay on the right side. Frequent, proper handwashing will be required, and staff and signs will remind the students. Lockers will be utilized in a manner that limits close contact between students.

## **Masks**

Masks and face coverings have been a controversial topic in recent weeks. The use of face coverings is in no way intended to make a statement, infringe on rights or liberties, nor remove the role of parents in deciding what is best for their own child. As inconvenient mask-wearing may be, it is far more inconvenient for students to have to stay home! Thank you for keeping these things in mind. The state has made recommendations, but each school/district must have their own policy. Here is the policy for CCS:

- Students in grades K-5 will wear masks in school. Mask breaks may be given by the teacher during the day.
- Students in Pre-K do not need to wear a mask, but they may if desired by the parent.
- Teachers, when instructing, may wear a mask or face shield.
- Masks must be solid color or patterned; words or images can be distracting.
- Any visitor must wear a mask.

CCS asks that you strongly consider a mask or face covering that stays “attached” to your child, whether being worn on the face or not. A gaiter style face covering may be easiest for your child. This would help keep masks from being dropped or lost, and it would prevent the sharing of masks.

## **Cleaning**

- Buildings will be cleaned nightly with non-toxic disinfectant.
- Electrostatic sprayers have been ordered to fully clean surfaces.
- Hand sanitizer is placed throughout the school.
- Parents are asked to provide personal hand sanitizer of choice for students’ desks and in their lunch bags.
- Sharing of supplies will be limited; shared supplies will be wiped down regularly.
- Common and high-contact surfaces will be cleaned regularly throughout the day.

## **Visitors on Campus**

We love to have our parents in our building! We value the partnership, and we love having the extra help. However, visitors in our building will be greatly limited for the time being. We thank you in advance for understanding, and we hope to be able to lift this restriction soon!

Any visitor to campus must be approved by CCS administration. A temperature check will be performed, and CDC health questions will be asked concerning symptoms of the visitor. Visitors will be required to wear a mask.

## **Field Trips/Fantastic Friday/Group Gatherings**

- Virtual field trips and local nature walks will be encouraged. At this time, no field trips that require transportation will be approved.
- Fantastic Friday will be held, but students will stay together with their class as a cohort to begin the year. For example, first graders will all take soccer while fifth graders are all doing lawn games. We will use the outdoors as much as possible!
- Large gatherings (concerts, All School Unit, etc...) will be determined for approval closer to the dates of each event.

## **Drop-Off/Pick-Up Procedures**

- Before leaving home, please take the temperatures of each of your children. If a child has a temperature of 100 or higher, the student must stay home.
- CCS will be performing temperature checks of each child before you leave the car line. Please wait for the “thumbs up” by the drop off doors before pulling away. Temperatures will be taken with a thermal scan thermometer. A second test with a medical-grade oral thermometer can confirm the results (if desired by the parent).
- Parents of students riding the bus will need to also take their temperature before boarding the bus. They will also be checked when arriving at school. Parents using busing need to understand and follow each district's guidelines for using the bus.
- Students attending Before-Care will also need to have their temperature taken.
- Students will be called down from their classrooms for pick-up at the end of the day by family. This may take a little longer than usual, so we thank you for your patience!

## **Before- and After-Care**

If you are utilizing this service, please send your child to school with their own activity supplies. We will not be able to provide shared markers, colored pencils, etc. Paper will be supplied. Balls used during before and after care will be wiped down daily. Physical distancing will be encouraged, and we will use the outdoors as frequently as possible.

## **Out of State Travel**

If you intend to travel out of state during the school year, you must inform the Head of School along with the teachers and Office Administrator. We trust our families to be honorable per the Governor's recommendation. Those entering Ohio after travel to states reporting positive testing rates of 15% or higher for COVID-19 are advised to self-quarantine for 14 days. Positivity rate is an indicator of how much COVID-19 there is in a community, and the Ohio Department of Health is recommending against travel to those states with high positivity. The list of states will be updated every week on Wednesday based on a 7-day rolling average of positivity rates.

## **Chapel/Monday Morning Meeting**

Smaller groups of students will be able to be in the gym during Monday Morning Meeting, while the majority of the classes will be in their classrooms. MMM will be streamed live to the school population. Chapel will be recorded and watched in the classrooms.

## **Lunch/Recess**

Students will eat lunch in their classrooms. Desks will be cleaned before and after eating.

Water bottle filling stations are available for student use. Children will need to bring a refillable water bottle each day.

Recess will be a great time for the kids to release energy and enjoy the fresh air! Masks will not be required, and children will be encouraged to run and play while keeping distancing in mind.

## Specials

All specials will continue to be offered at CCS. Our Spanish teacher will come to the classroom to teach the children. The Maker Space will be "On the Move" this year as well. Art will be held in the art room, where we have placed desks for students to physically distance appropriately. Music will be held in the music room, where children will have the opportunity to sit on the floor on specified places. Group singing will not take place at the start of the year, so our music program will focus on instruments, rhythms, and theories.

Our library will be open for students! The children will be able to check out books and return them as usual. Adjustments will be made for the number of students allowed in the library at one time.

## Student Illness

- If a student is not feeling well, please keep him or her home and monitor symptoms. If a child has a fever of 100 or higher, vomiting, diarrhea, persistent cough, or has a loss of taste or smell, he must stay home!
- If a student is diagnosed with COVID, parents are expected to notify the school and follow CDC guidelines for return (more information to follow).
- A sick room will be set up for a student that is not feeling well. Temperatures will be taken, a parent will be notified, and parents will be asked to pick up sick children as soon as possible.
- CCS will follow laws and regulations regarding notification of health officials, staff, and families of any case of COVID while maintaining appropriate confidentiality.
- Faculty and staff will follow the same guidelines as stated above.

## Return to School

If a student or teacher has 1 symptom (ONLY a fever, ONLY diarrhea, etc...), they may return to school after 24 hours of being symptom free without medication.

If a student or teacher has 2 COVID symptoms (fever of 100 or higher, vomiting, diarrhea, persistent cough, or has a loss of taste or smell) but has not had a test to determine if they have COVID, they may return after these 3 things have happened:

- Either:
  - 1. At least 10 days have passed since your symptoms appeared
  - 2. AND all symptoms have improved
  - 3. AND you have had no fever (without medication) for 24 hours
- OR: You bring a doctor's note indicating that the symptoms were not COVID-related **AND** specifically indicating you are safe to return to campus.

If a student or teacher has tested positive for COVID, a return can occur after these 3 things have happened:

- Either:
  - 1. At least 10 days have passed since your symptoms appeared
  - 2. AND all symptoms have improved
  - 3. AND you have had no fever (without medication) for 24 hours
- OR: You bring a doctor's note indicating that you are COVID-free **AND** you are safe to return to campus.

A form has been created to document symptoms and the earliest return time to school (Appendix)

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## **Exposure to Covid**

Physical distancing will be very important in the case that a student tests positive for COVID during the school year. By keeping our students 6 feet apart in their desks, we will greatly minimize the “exposure” of the disease according to the CDC.

A student that is within 6 feet of a COVID positive person for 15 minutes or more will need to be quarantined at home.

If a student or teacher has been exposed (maintaining less than 6-foot distance for more than 15 minutes) to someone with COVID but remain symptom free, they may return after 14 days as long as they remain symptom-free.

Contact tracing in schools is a partnership between the school and the health district. Parameters are set defining an exposure and the school is required to report both sick individuals and those who have been in contact with that person to the health district. Once reports are made, the health district verifies the positive result and begins contract tracing with the school. The school maintains attendance records, seating charts, rosters, and other methods of tracking to determine who may have been potentially exposed to the virus. When a child is at school they are usually not able to report who they have been in close contact with and parents do not have contact information for these students. This is why it is critical that the schools and parents cooperate in contact tracing to prevent the spread of disease in school buildings.

- If your child may have been exposed to a positive case, your information (date of exposure, student name, parent/guardian name, phone number) is required to be released to the health district for quarantine purposes.
- Quarantine generally lasts for 14 days. The purpose is to determine if a person who is well will become symptomatic. If a person who is in quarantine develops symptoms, they are required to isolate for 10 days from the date of the symptoms or from the date of the test, if they do not have symptoms, have an improvement in symptoms and be fever free for at least 24 hours before they may return to school.

## **Reporting and Notification**

Parents or guardians of students and school staff who have been diagnosed with COVID, whether by laboratory test or through clinical examination, are encouraged to notify their school no later than 24 hours after receiving a confirmed diagnosis.

The school has named Mr. Smith as the COVID-19 coordinator to facilitate reporting of case information. Upon request, the school will provide the health department a copy of the reopening plan.

Within 24 hours of becoming aware of a student, teacher, or staff member who has tested positive or been diagnosed with COVID, the school will notify parents of students of the existence of the case in writing and share as much information as possible without disclosing protected health information.

- Written notification of a positive test or case will be sent to parents of all students that share a classroom space or have participated in a school activity during the COVID infectious period of a student, teacher, or staff member.
- Written notification will also be provided to all parents or guardians of students at the school building notifying them of a positive test result. This communication will be distributed via email.

Within 24 hours of becoming aware of a student, teacher, or staff member who tests positive for COVID, the school will report the case to the Summit County Public Health.

### **Contingency Plan**

Anticipating that students may be out due to COVID, CCS is working on plans that will allow for them to keep up with schoolwork while at home. Discussions and plans are on-going for specific platforms for our different grades to utilize in case of this situation. Adult help will be required! This plan is still being developed based on technology availability, research on best practices, costs, etc...

### **Full Shutdown (If Necessary)**

In the event of a full shutdown as experienced in March 2020, we will go completely online and remote. Students will receive instruction through a combination of live and recorded videos. Course loads and expectations will be adjusted to facilitate a successful transition to remote learning.

Teachers will have specific requirements (lessons taught live or recorded for each day, a weekly plan sent out by a specified time, office hours, etc.) to make certain families are provided with direct instruction while learning remotely. Adult help will be required.

Monday Morning Meeting and Chapel would take place virtually.

### **Communication of Updates**

The Head of School will send regular email updates to alert you of any changes or updates to the procedures and policies in this plan. Obviously, this situation is fluid and changing. As the situation changes, so will our plan!

Parents can email Kandi Shanor ([kandi.shanor@cornerstonecs.org](mailto:kandi.shanor@cornerstonecs.org)) with specific COVID-related questions. We ask that you email Mrs. Shanor rather than emailing questions to other faculty or staff members. This will keep all questions in one place and allow for answers to be sent where needed.

Thank you, and please continue to pray for us as we move through this time.

CCS Board Approved, July 27, 2020

**STUDENT ILLNESS REPORT**

Student: \_\_\_\_\_ Date: \_\_\_\_\_

Staff Member: \_\_\_\_\_ Earliest Return: \_\_\_\_\_

**SECTION 1: Symptoms**

If your child has any of the following symptoms, that indicates a possible illness that may decrease the student's ability to learn and also put them at risk for spreading illness to others. Your child is being sent home due to the following symptom(s):

- ☐ 100.4 degrees Fahrenheit or higher when taken by mouth
- ☐ Sore throat
- ☐ **New** uncontrolled cough that causes difficulty breathing (for students with chronic allergic/asthmatic cough, a change in their cough from baseline)
- ☐ Diarrhea, vomiting, or abdominal pain
- ☐ New onset of severe headache, especially with a fever
- ☐ Body aches or muscle fatigue
- ☐ Congestion (not caused by seasonal allergies)

**SECTION 2: Close Contact/Potential Exposure**

- ☐ Had close contact (within 6 feet of an infected person for at least 15 minutes) with a person with confirmed COVID-19
- ☐ Traveled to or lived in an area where the local, Tribal, territorial, or state health department is reporting large numbers of positive tests (15%) of COVID-19 cases as reported by the state of Ohio
- ☐ Summit County, and/or county of residence, is "red" or "purple"

**SECTION 3: Return to School**

If the student/parent/caregiver answers YES to any question in Section 1 but NO to all questions in Section 2, the student would be excused from school in accordance with existing school illness management policy (e.g., until symptom-free for 24 hours without fever reducing medications).

If the student or parent or caregiver answers YES to any question in Section 1 and YES to any question in Section 2, the student must be referred for evaluation by their healthcare provider and possible testing before returning to school.

If the student or parent or caregiver answers YES to more than one question in Section 1, the student must be referred for evaluation by their healthcare provider and possible testing before returning to school.

To return to school, a student must wait at least 10 days have passed since your symptoms appeared AND all symptoms have improved AND you have had no symptoms (without medication) for 24 hours. OR: You bring a doctor's note indicating that the symptoms were not COVID-related AND specifically indicating you are safe to return to campus.